



CALIFORNIA RURAL LEGAL ASSISTANCE, Inc.

June 13, 2008

Santa Rosa
725 Farmers Lane, Ste. 10
Santa Rosa, CA 95405
(707) 528-9941
(707) 528-0125 (fax)
www.crla.org

Sent via Certified Mail

Sheriff Bill Cogbill
Sonoma County Sheriff's Department
2796 Ventura Avenue
Santa Rosa, CA 95403

Jeffery Hoffman
Directing Attorney

Robert J. Lotero
Assistant Directing Attorney

**Re: California Public Records Act Request re: Sheriff Department's
Relationship with Sonoma County Schools**

Dylan Saake
Staff Attorney

Dear Sheriff Cogbill:

Alfredo Sanchez
Lorenzo Oropeza
Community Workers

Hilda Cisneros
Administrative Legal Secretary

Dulce Leal
Clerical

This is a request pursuant to the California Public Records Act (Gov. Code § 6250 et seq.) to the Sonoma County Sheriff's Department (SCSD) for public records related to the use of "school resource officers," and other law enforcement personnel within Sonoma County schools. As used in this request, "SCSD personnel" includes but is not limited to SCSD employees, administrators, deputies, school resource officers, executive staff, law enforcement division employees, members of the Multiple Agency Gang Enforcement Team, and/or detention division employees. Please provide us with copies of the following public records, as defined by Government Code § 6250(e) and (g):

Central Office
631 Howard St., #300
San Francisco, CA 94105
Telephone 415.777.2752
Fax 415.543.2752

José R. Padilla
Executive Director

Luis Jaramillo
Deputy Director

Regional Offices

Arvin
Coachella
Delano
El Centro
Fresno
Gilroy
Madera
Marysville
Modesto
Monterey
Oceanside
Oxnard
Paso Robles
Salinas
San Luis Obispo
Santa Barbara
Santa Cruz
Santa Maria
Santa Rosa
Stockton
Watsonville

1. Any and all writings, including but not limited to memoranda, electronic and facsimile communication, and/or other materials relating to SCSD cooperation with local school districts pursuant to the School Safety and Violence Prevention Act from August 1, 2006 to the present.

2. Any and all writings, including but not limited to, memoranda, applications, electronic and/or facsimile communication, related to any grants received by SCSD from any gang intervention or prevention programs from either the state or federal government from August 1, 2006 to the present.

3. Any and all writings, including but not limited to electronic and facsimile communication, grant proposals, applications, and/or correspondence related to SCSD's participation in the School/Law Enforcement Partnership Program (Cal. Educ. Code § 32262) from August 1, 2006 to the present.

4. Any and all writings, including but not limited to memoranda, electronic and facsimile communication, notes, agendas, minutes, and/or other materials relating to any meetings held between SCSD staff and staff from Sonoma County Schools during which information was shared concerning alleged gang activity, from August 1, 2006 to the present.

5. Any and all writings, including but not limited to memoranda, instructional materials, summaries, training announcements, power point presentations and/or other materials, related to training of school personnel and/or SCSD law enforcement personnel on gangs or gang affiliation from August 1, 2006 to the present.
6. Any and all writings, including but not limited to memoranda, electronic and facsimile communication, and/or other materials, related to any memoranda of understanding, agreements and/or contracts between SCSD and any school or school district within Sonoma County to provide "school resource officers" or other SCSD law enforcement personnel on any Sonoma County school district campus during school hours from August 1, 2006 to the present.
7. Any and all writings related to the number of SCSD staff deployed as "school resource officers" or in other positions on any school site within Sonoma County, including the name of the school site and school district from August 1, 2006 to the present.
8. Any and all writings, including but not limited to memoranda, handbooks, electronic and facsimile communication, and/or other materials, related to policies and procedures governing the conduct of SCSD personnel when on a school campus in effect from August 1, 2006 to the present.
9. Any and all writings, including but not limited to memoranda, handbooks, electronic and facsimile communication, and/or other materials that relate to policies and procedures governing the review and evaluation of SCSD personnel employed on a school campus in effect from August 1, 2006 to the present.
10. Any and all writings, including but not limited to memoranda, handbooks, electronic and facsimile communication, or other materials, that relate to policies and procedures governing the conduct of SCSD personnel when on a school campus, including conducting an investigation, making an arrest, notifying parents, and/or removing a student from the campus, in effect from August 1, 2006 to the present.
11. Any and all writings, including but not limited to memoranda, instructional materials, summaries, training announcements, power point presentations, and/or other materials, related to the training of SCSD law enforcement personnel assigned to a school campus

Please send a response within 10 days, as required by Government Code section 6253 (c), to the Santa Rosa Offices of California Rural Legal Assistance at the address indicated on the letterhead above.

California Rural Legal Assistance, Inc. and the Youth Law Center are non-profit public interest legal organizations which provide free civil legal services to the lower income community, including farm workers, seniors, disabled persons, and children and youth. We request that you waive any copying costs in connection with the above request.

If you have any questions or concerns regarding this request, feel free to contact either one of us at the e-mail addresses or phone numbers listed below. Also, please forward this request to any and all persons in

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Sheriff Cogbill
June 13, 2008

your office who can assist in complying with this request. We thank you in advance for your prompt attention to this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dylan Saake', with a long horizontal flourish extending to the right.

Dylan Saake
Attorney at Law
California Rural Legal Assistance, Inc.
dsaake@crla.org

Deborah Escobedo
Attorney at Law
Youth Law Center
descobedo@ylc.org



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Sent via Certified Mail

Edwin F. Flint
Chief of Police
Santa Rosa Police Department
965 Sonoma Avenue
Santa Rosa, CA 95404

Jeffery Hoffman
Directing Attorney

Re: California Public Records Act Request re: Santa Rosa Police Department's Relationship with Sonoma County Schools

Robert J. Lotero
Assistant Directing Attorney

Dylan Saake
Staff Attorney

Dear Chief Flint:

Alfredo Sanchez
Lorenzo Oropeza
Community Workers

This is a request pursuant to the California Public Records Act (Gov. Code § 6250 et seq.) to the Santa Rosa Police Department (SRPD) for public records related to the use of "school resource officers," and other law enforcement personnel within Sonoma County schools. As used in this request, "SRPD personnel" includes but is not limited to SRPD employees, administrators, deputies, school resource officers, executive staff, law enforcement division employees, members of the Multiple Agency Gang Enforcement Team, members of the Mayors Gang Prevention Task Force, and/or detention division employees. Please provide us with copies of the following public records, as defined by Government Code § 6250(e) and (g):

Hilda Cisneros
Administrative Legal Secretary

Dulce Leal
Clerical

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831 Howard St., #300
San Francisco, CA 94105
Telephone 415.777.2752
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2. Any and all writings, including but not limited to, memoranda, applications, electronic and/or facsimile communication, related to any grants received by SRPD from any gang intervention or prevention programs from either the state or federal government from August 1, 2006 to the present.

José R. Padilla
Executive Director

3. Any and all writings, including but not limited to electronic and facsimile communication, grant proposals, applications, and/or correspondence related to SRPD's participation in the School/Law Enforcement Partnership Program (Cal. Educ. Code § 32262) from August 1, 2006 to the present.

Luis Jaramillo
Deputy Director

4. Any and all writings, including but not limited to memoranda, electronic and facsimile communication, notes, agendas, minutes, and/or other materials relating to any meetings held between SRPD staff and staff from Sonoma County Schools during which information was shared concerning alleged gang activity, from August 1, 2006 to the present.

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Dylan Saake
Attorney at Law
California Rural Legal Assistance, Inc.
dsaake@crla.org

Deborah Escobedo
Attorney at Law
Youth Law Center
descobedo@ylc.org