

Requesting Unspent Chafee and Education & Training Voucher (ETV) Funds for FY 2023

States, territories, and tribes have the option to request federal Chafee and ETV funds that were not spent in other states. The funds that are potentially available for reallocation for FY 2023 **are funds that were initially allocated in FY 2021, which includes unspent Division X funds.**¹ *It is likely that more funds will be available to redistribute.* The reallocation process is a great opportunity for states to meet increased demand for Chafee services and to expand the eligible population up to age 23. Each year the Children’s Bureau issues a Program Instruction (“PI”) that provides the information and process to request additional unspent funds. **This FAQ provides a summary of the process and steps to take to request additional Chafee and ETV if they become available.**

What is the process for asking for unused Chafee and ETV funds?

States make a “reallocation request” by submitting the CFS-101, which is a financial form that must be completed to request funds under Title IV-B, subparts 1 and 2, the Child Abuse Prevention and Treatment Act (CAPTA) State Grant, the John H. Chafee Foster Care Program for Successful Transition to Adulthood (Chafee) and the Education and Training Voucher (ETV) Program.

This form, the CFS-101, can be found in [Attachment B](#) of [ACYF-CB-PI-23-01](#), New State Annual Progress and Services Report Program Instruction (February 9, 2023). The description of reallocation requests can be found on page 50-51 of the Program Instruction. The reallocation request can be found in Part 1. Items 1-5 and 13 contain the prompts to request Chafee and ETV funds if they become available.

Below is a screen shot of the reallocation section:

13. Request for additional funds in the current fiscal year (should they become available for re-allotment):					
CWS	PSSF	MCV (States only)	Chafee Program		ETV Program
\$0	\$0	\$0	\$0		\$0

A state would replace the “0s” under the Chafee Program and ETV Program with the amount it is requesting. The form must be signed, titled and dated by the agency official and should be submitted as a file named “[State/tribal name] FY 2023 Reallocation.” Requests are sent to the Children’s Bureau Regional Office, usually as part of the submission to the Annual Progress and Services Report (APSR) using the [resource mailbox](#) for your Region with a copy to your Regional Specialist.

When should states make a request for unused Chafee funds?

Requests should be made right now and not later than June 30, 2023.

¹ “Division X” refers to the section of the Consolidated Appropriations Act of 2021 that provided \$400 million in additional Chafee funds to the states as part of pandemic relief.

When are funds distributed if they become available?

If there are funds to reallocate, they will be redistributed in September 2023. States cannot receive these funds unless they have made a reallocation request for the current fiscal year so it is important to get requests in and on file.

Can the reallocation request be submitted on its own, separate from the CFSP/APSR submission?

Yes. The reallocation request can be submitted on its own.

How much can a state ask for?

States can ask for any amount of funds. The amount that is reallocated will depend on how many states make requests and the state's foster care ratio.

Is there a state match requirement for any reallocated Chafee and ETV funds?

Yes. The 20% state or tribe non-federal match for Chafee and ETV funds applies to any reallocated funds.

Are the funds that are potentially available for reallocation for FY 2022 from Division X of the Consolidated Appropriations Act?

Yes! Unexpended Chafee and ETV funds are redistributed at the end of the two-year grant cycle. Unspent Division X funds, which were distributed in FY 2021, are included in this year's request for unspent funds. Because \$400 million additional Chafee funds were distributed as a result of Division X, it is likely that a larger amount of funds will be available for reallocation.

What can advocates and stakeholders do to make sure their state requests unspent Chafee and ETV funds?

Contact your state child welfare agency director and ask to meet with them and the agency's fiscal director. You can share this fact sheet and ask that unspent funds are requested.

What if you have additional questions?

Please contact your [Children's Bureau Regional Office](#) to assist and answer any questions.

For more information, contact Jenny Pokempner at jpokempner@ylc.org.